**APPLICATION**

**for Riga Municipality’s Business Support Programme “Co-financing Programme for Business Events”**

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| **Information about the Applicant** | |
| Legal status | Legal entity registered with the Commercial Register |
|  | Institution included in Unified List of Public Persons and Institutions |
|  | Association or foundation registered with the Register of Associations and Foundations |
|  | Association of persons |
| **Applicant is a legal entity**  For associations of persons, the Application has to be filled out for each member of the association | |
| Full name |  |
| Registration number |  |
| Registered office |  |
| Actual address |  |
| NACE code |  |
| Banking details: bank, account number |  |
|  |
| Name, surname of a person authorized to sign documents on behalf of the Applicant |  |
| Position |  |
| **Applicant’s contact person** | |
| Name, surname |  |
| Position |  |
| Telephone |  |
| Email address |  |
| **Information about the Recipient** | |
| The Recipient is the organizer of the event | Yes/No |
| The Recipient is organizing the event at the behest of another legal entity or private individual | Yes/No |
| **Information about the event** | |
| Name of the event |  |
| Type of event (please underline) | Conference  Congress  Training course  Corporate motivational trip that includes training elements  International fair |
| Time of the event |  |
| Event venue |  |
| Venue (city and place, several venues or the venue of the main part of the event may be indicated) |  |
| Estimated total number of participants |  |
| Estimated number of foreign participants |  |
| Duration of participants’ stay in Riga hotels (number of nights) |  |
| Does the event fall into any of the priority sectors? (underline) | Information and communications technology  Medicine  Biotechnology  Financial services |
| **Confirmation** | |
| By signing this Application, I hereby certify that:  - I have acquainted myself with the provisions of Riga Municipality’s Business Support Programme “Co-financing Programme for Business Events” and I consider them comprehensible and enforceable  - Information included in this Application and annexes thereto is correct and valid  - The company does meet legal criteria to be subject to insolvency proceedings at the request of creditors  - The Applicant does not have tax debts or other unpaid mandatory payments to the State or local governments as defined by laws and regulations, the total amount of which exceeds EUR 150  - The main venue of the event described in this Application is located in Riga  - There are no effective court judgments finding the Applicant guilty of fraud, corruption or other illegal activities  - There are stable and sufficient financial means and other resources at my disposal to ensure organization of the event described in the application to the extent specified  - I do not have, and in the last three years have not had, any unfulfilled or improperly fulfilled contractual obligations with the Riga Investment and Tourism Agency | |

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| **Person authorized to sign documents on behalf of the Applicant** | |
| Name, surname: |  |
| Position: |  |

The scope of the other sections of the Application is unlimited.

The Applicant may use its own discretion to attach to the Application materials describing individual sections of the Application in greater detail.

\*The programme of the event must be provided in the annex (if the programme of the event has not yet been finalized, a preliminary program must be attached)